



**CAIN ELLSWORTH
& COMPANY, LLP**
Beyond the Numbers...

1008 Third Ave., P.O. Box 449, Sheldon, IA 51201 Phone: (712) 324-4614 Fax: (712) 324-4617

An Equal Opportunity Employer

APPLICATION FOR EMPLOYMENT

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application blank. PLEASE PRINT, except for the signature on the back of the application. All information given will be available only to persons who have a "need to know" or as required by law. We will make reasonable accommodation in the applications process, if needed.

NAME (Print) _____			TODAY'S DATE _____		
Last	First	MI			
PRESENT ADDRESS _____			TEL. NO. _____		
Street			Day	Eve	
_____			EMAIL ADDRESS _____		
City	State	Zip			

Position applied for? _____ When are you available for employment? _____

Which type of employment are you seeking? Full-time _____ Part-time _____ Seasonal _____

Are you lawfully authorized to work in the U.S.? Yes _____ No _____

Have you ever been convicted of a felony crime? Yes No

Have you ever been refused a surety bond? Yes No If Yes, please explain: _____

EDUCATION
Include any present program and expected graduation date and degree.

	Name, City, State	Degree, Major & Minor	GPA	Standing in class Top 10%, 25% etc.
High School				
College				
Other (Specify)				

Scholastic honors and scholarships _____

Was work experience accounting related? Yes No Give brief details _____

Are you studying for CPA exam? Yes No Taking Course? _____

Have you sat for the exam? Yes No Date you will sit? _____ Sections Passed? _____

Have you passed the CPA exam? Yes No Are you a CPA? Yes No

Main interest (e.g., audit, tax, general)? _____

SPECIALIZED SKILLS/EQUIPMENT

10-key calculator (by touch)
 Windows Environment
 Excel
 Word _____ (version)

Other software applications and relevant skills _____

EMPLOYMENT HISTORY

Last Employer	Dates Employed		Work Performed/Job Description
Address	From	To	
Telephone Number(s)	Salary:		
Type of Business	Start	Final	Reason for Leaving
Supervisor			
Next Previous Employer	Dates Employed		Work Performed/Job Description
Address	From	To	
Telephone Number(s)	Salary:		
Type of Business	Start	Final	Reason for Leaving
Supervisor			
Next Previous Employer	Dates Employed		Work Performed/Job Description
Address	From	To	
Telephone Number(s)	Salary:		
Type of Business	Start	Final	Reason for Leaving
Supervisor			

OTHER PRIOR EMPLOYMENT

Employer	Position	From	To

PUBLIC ACCOUNTING EXPERIENCE

Most recent: Job title _____ Hourly billing rate? _____

Percentage of work in the following areas:

Corporate tax _____ % Personal/Partnership tax _____ %
 Accounting _____ % Audit _____ %
 Other _____ %

What supervisory experience have you had? _____

How extensive was your client contact? _____

Industry group(s) of clients with whom you worked most frequently? _____

REFERENCES
Please give three work related references who are not relatives.

1.	_____ () _____ (Name) (Phone #)
	_____ (Address)
2.	_____ () _____ (Name) (Phone #)
	_____ (Address)
3.	_____ () _____ (Name) (Phone #)
	_____ (Address)

AGREEMENT

This Employment Application is used to notify me that the nature and scope of an investigation, if one is conducted, could include such general identification information as residence verification, and, as applicable, information concerning my employment, education, general reputation, character, personal characteristics, and habits, and that such information may be developed through personal interviews with third parties such as family members, neighbors, friends, associates, former employers, educational institutions, custodians of official records or other sources. Only job-related information developed from such a report will be considered in evaluating my employment application or continued employment. I hereby authorize these persons, companies, organizations, or corporations to answer all questions or release any information regarding the items listed in this paragraph. I hereby release them from any liability and hold them harmless from any claim for releasing any truthful information within their knowledge and/or records.

I hereby authorize the Company to release to any person, firm, entity or organization with which I may seek employment in the future, any truthful information concerning my work experience with the Company. I hereby release and hold the Company harmless from any claim for releasing any truthful information within its knowledge and/or records.

I certify that the answers given by me to the foregoing questions and during any interviews are true and correct without consequential omissions, and understand that, if employed, omissions and/or false statements on this application or during any interviews may result in dismissal. I have had an opportunity to have my questions about this statement's content and intent answered and understand it's terms.

I understand and acknowledge that, if hired, my employment is for no definite period and either the Employer or I may terminate our relationship at will at any time, without notice or any reason, and that this employment application does not constitute an employment contract.

Signature

Date

This application is current only for sixty (60) days, at the conclusion of which time, if you have not heard from us and still wish to be considered for employment, it will be necessary for you to fill out a new application.